SECTION 1. SCOPE OF WORK

1.1. Scope of Work

1.1.1. Background

This solicitation is for the Removal & Replacement of Concrete Curb & Sidewalk in Business Districts County Wide on an ongoing maintenance / construction contract with Montgomery County. The goal of the work is to execute required maintenance and safety improvements in the County's business district for existing curb and gutters, sidewalks, ADA ramps and driveway aprons when applicable. The work may also include the installation of new concrete curbs and gutters, sidewalks, ADA ramps, driveway aprons and other work as determined by the County.

1.1.2. IFB Intent

This Invitation for Bids will establish a firm fixed price ***requirements*** contract with established unit prices from the awarded vendor for a comprehensive list of pay items related to the execution of maintenance and safety improvements. This contract and its pricing will be in effect for one year and at the Director of Procurement's discretion may be renewed annually for a total of two (2) renewals. The Vendor is allowed to request price adjustments at the end of each year in relation to the Consumer Price Index (CPI) cost of living increases (See Section 2.1 of the IFB).

The Contractor acknowledges and understands that the County maintains the sole authority to determine program/project scope, pay items, and estimated/final quantities of each item for all Task Orders. Additionally, the County intends to utilize any item, regardless of bid price or quantity stated in the IFB to ensure the County receives the best value in each project scenario. The Contractor shall not rely on previous quantities used, historical quantities or combination of items, previous agreements or previous Contracts, when entering into this agreement or as a basis to dispute project scope, use of items, or sequence of work.

1.1.3. General Requirements

The Contractor is expected to conduct its operations in a professional and safe manner that complies with all relevant regulatory standards and requirements. The Contractor shall comply with all local, State and Federal laws and regulations whether stated in this document or not. The Contractor is required to meet the insurance requirements, comply with business registration and operations rules and meet all procurement submission requirements. It is the responsibility of the Contractor to be knowledgeable of the variety and scope of the County roadway infrastructure at the time of bid.

1.1.4. Service Requirements

The Contractor will be required to provide service and materials for the removal of existing and / or the installation of new curb and gutters, sidewalks, ADA ramps and driveway aprons.

1.1.5. Performance Metrics and Contract Management
MFD Requirements
Prevailing Wage Requirements.

1.1.6. Mandatory Contractor Qualifications

- Only corporate vendor experience will be considered. Individual employee experience while employed with other vendors will not be counted towards corporate experience.
- Vendors shall list their successfully completed multiple year “requirements” type contracts of similar scope within the last five (5) years along with references. Vendors must certify they have the resources and capacity to handle multiple Task Order assignments concurrently.The Contractor must provide evidence of certification, for at least one on-site crew member, as an American Concrete Institute Certified Flatwork Concrete Finisher/Technician, or an approved equal.

1.1.7. Contractor’s Responsibilities

The Contractor’s responsibilities for the entire contract and each Task Order include:

- Determining the means and methods for staging and construction.
- Managing daily operations, including scheduling, site maintenance, traffic management, assignment of the personnel and equipment required for the removal and / or installation.
- Maintaining the site in a safe and orderly manner including removal of trash, equipment and any hazards created by the work to ensure public safety.
- Communicating any issues related to the work, payment or safety with the County’s Contract Administrator or Designee and assist in resolving problems.
- Responsiveness: The Contractor must have the capability to be contacted by the County and respond outside of regular hours.
- Ensuring the protection of utilities.

1.1.8. County’s Responsibilities

- The County is responsible for assigning Task Orders.
- The repair and/or replacement of infrastructure components are limited to those identified by the Contract Administrator or Designee.
- The County determines program/project scope, pay items, and estimated/final quantities of each item for all Task Orders.