DIVISION OF TREASURY

27 COURTHOUSE SQUARE, SUITE 200 ROCKVILLE, MARYLAND 20850
240-777-0311

ANNUAL APPLICATION FOR DAY CARE PROPERTY TAX CREDIT

For the Tax Year July 1, 2026 – June 30, 2027

Property Owner's Name | **Name of Day Care Provider**

Owner's Mailing Address | **Name of Person Preparing Application**

Owner's Mailing Address | **Telephone Number** | **Application Date**

READ ENTIRE FORM, DEFINITIONS AND CONDITIONS CAREFULLY BEFORE COMPLETING APPLICATION.
DUE BY APRIL 1, 2026.

Enter the property tax account number: DISTRICT _____ SUB _____ ACCOUNT _____

Required information. On the lines below: 1) Describe in detail (include pictures) the improvement - only the portion of the property being used exclusively for day care purposes. 2) Provide the square footage amounts of both the entire property, and the portion of the property being used exclusively for day care purposes. No tax credit will be issued without this information.

YOU MUST ANSWER THE FOLLOWING QUESTIONS

	YES	NO
A. Are the day care improvements on business property not owned by the daycare provider? If yes, complete remainder of questions in (A) and all questions in (C). If no, go to question (B).	☐	☐
1. Does the business employ at least 25 employees?	☐	☐
2. Is the provider operating a registered family day care home?	☐	☐
3. Is the provider operating a licensed child care center?	☐	☐
B. Are the day care improvements on real property owned by the daycare provider? If yes, complete the remainder of questions in (B) and all questions in (C).	☐	☐
1. Is the provider operating a registered family day care home?	☐	☐
2. Is the provider operating a licensed child care center?	☐	☐
3. Is the day care provider operating a licensed day care center for the elderly?	☐	☐
4. Is the provider operating a licensed day care center for medically handicapped adults?	☐	☐
5. Do you agree to accept clients whose care is subsidized by the County, State or federal government if space is available?		
C. Questions to be answered by all applicants.		
1. Is the provider licensed, or registered by the State?	☐	☐
2. Are the improvements upon which this application is based used exclusively for day care as as defined on the reverse of this application?	☐	☐

I hereby certify under oath and affirmation, subject to the penalties provided by law that the information and responses in this application are true and correct to the best of my knowledge, information, and belief. I further agree to retain all documents used in the preparation of this application for a period of five years, and to make these documents available to the County for review upon request.

Signature of property owner & date

Signature of daycare provider & date

MONTGOMERY COUNTY – MARYLAND

Pursuant to Section 52-94 Montgomery County Code, a day care provider may receive a property tax credit on property owned by the provider for improvements to real property used exclusively for the purpose of providing family, child, elderly or medically handicapped day care services offered by a licensed or registered day care provider. If the real property qualifies for a credit for family day care home or group day care center on business property employing at least 25 employees, the business property taxpayer may receive a property tax credit for improvements to real property used exclusively for the purpose of providing family or child care services offered by a licensed or registered day care provider.

This credit may be applied against the general county tax and special service area taxes. For each improvement the credit must not exceed in each year the lessor of $10,000 or the amount of the general county tax and special service area taxes attributable to the improvement.

CONDITIONS

The day care facility must be licensed or registered with the State as a registered family day care home, or a licensed child care center, or a licensed day care center for the elderly, or a licensed day care center for medically handicapped adults.

The improvements must continuously be used exclusively for day care.

Annual application must be made by April 1, preceding the next July tax year.

If the day care improvements are on real property owned by the day care provider, the day care provider must agree to accept, for day care, persons whose care is subsidized by the County, State, or federal government, if space is available.

DEFINITIONS

Improvements

Improvements are such things as are placed [on the land] by the way of betterments which are of a permanent nature and which add to the value of the property as real property, ie... buildings and structures.

Exclusive Use – *as applied to:*

a) *Home Day Care* – improvements used primarily for day care purposes, on a full time basis, consisting of Monday through Friday use. Limited restricted personal use due solely to improvements being a portion of personal residence, shall not in itself preclude the property owner from qualifying for the tax credit.

b) *Non-Home Day Care* – improvements used primarily for day care purposes, on a full time basis, consisting of at least Monday through Friday use. Other limited use shall not preclude property from qualifying, provided such use is less than (10%) of total time facility is used.

Property Tax Account Number

The numerical series of numbers assigned to identify a particular parcel of property in the land records of Montgomery County. This number appears on the property tax bill and the property assessment notice.

Provider

The person (individual, corporation, partnership, etc.) responsible for providing the day care service.

Business Property

Property used primarily for Non-Home day care business purposes, a portion of which is used for day care purposes.

Twenty Five Employees

Those employees, employed by the primary Non-Home day care business, at the day care location.

ELIGIBILITY

If you answered “YES” to question (A) on the front of this application, you must have answered “YES” to question (1), and either (2) or (3) under (A), and “YES” to questions (1) and (2) under (C), to be eligible.

If you answered “YES” to question (B) on the front of this application, you must have answered “YES” to either (1), (2), (3), or (4) under (B), and “YES” to (1) and (2) under (C), to be eligible.

If You Are Not Eligible, Do Not File This Application

NOTE – The tax credit will be issued on the Real Property Tax Bill.

FOR OFFICIAL USE ONLY

SDAT Assessor _____ % _____ Credit Used _ Date Taxpayer Notified _____

LEVY YEAR	FCV	TAXABLE ASSMT	IMP FCV	IMP T/C	T/C	CREDIT	BY